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COB-M-72-250

5 September 1972

MEMORANDUM FOR: Equipment Board Members

SUBJECT : Equipment Board Meeting

1. A meeting of the Office of Communications Equipment Board has been scheduled for 12 September at 0845. The meeting will be held in room 2D03, Headquarters Building. The agenda will include the following items:

a. [redacted] will present the HF Committee's report on "Reducing Long-Term Operating Costs of the Office of Communications with specific attention to the Elimination of HF Operations."

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b. Mr. [redacted] will discuss his paper, "Planning Guides for the FY-1975 - 1979 Program."

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2. Copies of the HF Committee's report and the Planning Guide for the FY-1975 - 1979 Program are attached for each equipment board member.

[redacted]
Chairman, OC Equipment Board

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Attachments:
As Stated

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CS-M-72-339
18 Aug 1972

MEMORANDUM FOR: Director of Communications

SUBJECT : Planning Guides for the FY 1975-1979 Program

REFERENCE : OC-M-72-489

1. As a means of lowering the percentage of Agency funds and personnel resources that are now allocated to the Office of Communications to support the CIA intelligence effort, I suggest that as OC planning guidance and possibly as CIA guidance to OC, we consider the following goals or objectives for the FY 1975-1979 planning period.

a. As an over-all objective we deliberately and aggressively study each of the sub-systems that are supporting our OC effort to determine if we can eliminate any in this time-frame. An example is the current effort now underway to evaluate the value of our HF Staff System after it is relegated to a backup status. A similar study of the HF Clandestine System versus the Clandestine Satellite System might be in order.

b. As a concept, we endeavor to reduce the requirement for expensively trained and skilled professional communications operators wherever and whenever we can. This is particularly true of overseas activities. More specifically, we should endeavor to bring into our system terminal cryptographic and communications devices that can be operated by clerical or secretarial personnel.

c. As a concept, we should endeavor to reduce the requirement for expensively trained and skilled field technicians to maintain cryptographic and communications devices to support our various systems. More specifically, we should select or design equipment that can be operator maintained using remove and replace techniques.

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EXEMPT FROM GENERAL DECLASSIFICATION	
SCHEDULE OF E.O. 11652, EXEMPTION CATEGORY:	
§ 52(1), (2), (3) or (4) (circle one or more)	
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e. We should vigorously pursue the goal of completely suppressing emanation vulnerabilities in our various communications information processing equipments as a means of eliminating the need for expensive shielded enclosure spaces to perform classified communications processing.

2. It is obvious from Clandestine Service's actions and statements that in this planning period they will be reducing the size of their official installations and, at the same time, be increasing the number of smaller activities outside of official installations. In order for OC to be in a position to support this more decentralized and complex set of field communications requirements we should, as a corollary to reducing the clerical man-hour consumption by skilled operators and technicians recommended above, extend an experienced communications operations officer presence to more posts throughout the world. Also, in support of the larger number of smaller stations, we should make a determined effort to make it possible that information be enciphered at the beginning of the message handling process by secretaries, thereby eliminating the requirement that CIA be the operator of consolidated communications centers at many [REDACTED]

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Chief, Communications Security Staff, OC

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